

SET 1M, 1N (April 1999)

Team:

- Barnes(Lead)
- Jones(Daily reporting)
- Lafale

Dates:

Leave US:	16Apr99
Barnes, Lafale arrive Port Moresby	19Apr99
Jones arrive Port Moresby	22Apr99
Arrive Manus	23Apr99
Depart Manus	26Apr99
Arrive Nauru	29Apr99
Depart Nauru	30Apr99

Tasks:

PORT MORESBY:

1. Contract – negotiations: Nako, Zorika, others - Barnes
2. Contract – Zorika account reviews, audit (see list) – Barnes
3. Staff – Doug Roser contact, meeting; Balus restructure - Lafale
4. Staff – Nako meeting - Barnes
5. Staff – Nako, Zorika, Tau Gabi meeting, re staffing, staff reviews, training, housing, observer support, vehicle, work ethic - Barnes
6. Education – Dept Educ meeting, re workshop in May - Barnes
7. PR - SPREP contact – Lafale?

MANUS:

1. Staff – Individual Performance review, expectations of Observers/Security – Jones
2. Staff – Observer team meeting - Jones
3. Staff – Group meeting w/Observers, Security, Zorika, Gabi discuss concerns, problems, shifts, training, teaming, and clarify site infrastructure support like diesel, power, vehicle maintenance, phones, payment, observer training - Jones
4. Staff – Train observers on resupply, storage, tool security, rounds review, SDL upgrade, tape mailings, instrument maintenance - Jones
5. Staff – Meet with Pearse on shipping, tapes, communication – Jones
6. Contract – Meet with Anuma, construction compaines on RESET-6 prep construction, payment, drawings, supervision - Jones
7. Education – Dept of educ meeting, re workshop in May – Barnes
8. PR – Radio interview – Barnes
9. PR – Install ARM poster at site – Barnes
10. Other – Go to PNG BC and get others as signees and more checks – Jones

NAURU:

1. PR – Ministry/President meeting – Barnes
2. Staff – Individual Performance review, expectations of Observers/Security – Jones
3. Staff – Group meeting w/Observers, Security, Pitcher discuss concerns, problems, shifts, training, teaming, future, Nauru99, clarify site infrastructure support like diesel, power, phones, truck, rental van, internet, payment, observer training – Jones
4. Staff – Train observers on resupply, storage, rounds review, tape mailings, new instruments, office procedures – Jones
5. Staff – Train new Observer - Jones
6. Staff – Follow up IDI-ARM meeting w/Pitcher, Agir, Andrew K. – Barnes
7. Contract – IDI/TREASURY, Pitcher account, work order review(see list) – Barnes
8. Education – Dept education meeting – Barnes
9. PR – Install Naur99 info on ARM site poster
10. PR – Radio interview on Nauru99 - Barnes
11. Other – Nauru99 meeting w/Pitcher, staff – Barnes
12. Other – Meet with Tony on shipping, tapes, communication – Jones
13. Other – Get an ISP account for Nauru99 - Jones